

**2010 AWARD NOMINATION FORM
IDAHO BUSINESS EDUCATION ASSOCIATION
EMERGING PROFESSIONAL BUSINESS TEACHER AWARD**

ELIGIBILITY

The nominee must be primarily engaged in teaching business at the K-12 level. The nominee must have taught for five or fewer years. If the nominee has dual responsibilities, at least 50 percent of those responsibilities at the major employing institution must be in teaching. **The nominee must be a member of IBEA.**

NOMINATION GUIDELINES (Please read carefully.)

1. Nominations must be made by a IBEA member or by the Executive Boards of IBEA-affiliated state or local associations. The nominator signing the form must be a **current IBEA member** or the nominee will be disqualified.
2. Nominations must be on this **2010 nomination form** cover sheet. The **biographical data of nominee** on the accompanying sheet (pg. 2) **and the responses to each criterion on page 3 must not exceed one page, one side only.** Please type each statement at the top of a separate sheet of paper before beginning your response. **A 10-point or larger font is required.**
3. **Three copies** of the nomination packet must be submitted to IBEA Awards Chair. **All** material including the nomination form, the biographical data, the criterion responses, and the supporting letters must be submitted by deadline.
4. **A maximum of five (5) supporting letters, each limited to one side of one piece of 8 1/2" x 11" paper or letterhead,** may accompany this form. A 10-point or larger font is required. Please note: Letters longer than one page will result in disqualification of the nominee.
5. **No additional pages or material** should be included with the nomination form other than letters as stated in Number 4 above.

Nominations should be mailed to Sara Hatfield, IBEA Awards Chair, Notus High School, P.O. Box 256, Notus, ID 83656.

6. **Nomination papers must be postmarked by May 23, 2011.**

**FAILURE TO FOLLOW ANY OF THE NOMINATION GUIDELINES WILL
RESULT IN DISQUALIFICATION OF THE NOMINATION.**

Date _____ IBEA Membership No. _____

Full Name of Nominee _____

Home Address _____

Present Position _____ School _____

School Address _____

Daytime Phone _____ Evening Phone _____ E-mail _____

Name of Nominator _____ Signature _____

Home Address _____

Position _____ Email _____ IBEA Membership No. _____

BIOGRAPHICAL DATA OF NOMINEE
Emerging Professional Business Teacher

List most recent activities first. (You may reproduce this page; however, you are limited to one total page, not one page for each of the five criteria.)

1. DEGREES

(List degrees, institutions, and year attended.)

2. ADMINISTRATIVE/TEACHING EXPERIENCE

(Give years of experience in business education teaching, administration, or supervision.)

3. PROFESSIONAL MEMBERSHIPS

(Provide name, years of membership, and leadership positions.)

4. HONORS AND AWARDS

(Provide name of award, years, and name of sponsoring organization.)

5. PUBLICATIONS

(Provide name of article/book, copyright date, and publisher. Do not include copies of any publications.)

CRITERIA FOR AWARD V
Emerging Professional Business Teacher

Please type each criterion at the top of a separate sheet of paper. Each response must not exceed one page, one side only. A 10-point or larger font is required.

1. **Teaching.** Contributions to business education through teaching. Include information about classroom teaching performance, years of experience, and subject areas taught; give evidence of effectiveness (student, peer, and administrative evaluations). Supporting documentation from students, administrators, and/or professional colleagues (incorporated into the narrative) is essential to this criterion. Do not include copies of student evaluations or other documentation. (Maximum points—50)

2. **Professional Organizations.** Participation and offices held in local, state, regional, and national professional associations. Special activities that resulted in needed changes or improvements in the profession. (Maximum points—20)

3. **Professional Responsibilities.** Involvement in other activities such as departmental responsibilities, serving on committees, and working with student organizations. (Maximum points—15)

4. **Publications.** Contributions to business education through major articles, refereed publications, non-refereed publications, and research activities (including grant proposals). Describe the significance of such activities on the profession. List—**but do not include copies of**—articles, monographs, books, etc., published by the nominee. (Maximum points—10)

5. **Civic Organizations.** Contributions to business education through religious, civic, government, cultural, and private business organizations. (Maximum points—5).

NOMINATION PACKAGE MUST BE POSTMARKED BY May 23, 2011.

Mail to:
Misty Berrett
IBEA Awards Director
c/o South Fremont High School
855 N. Bridge
St. Anthony, ID 83445
(208) 624-3416 ext. 3213 Fax: (208) 624-4898
mistyb@sd215.net