

6010.3. OUTSTANDING BUSINESS EDUCATORS OF THE YEAR AWARDS (See Appendix A6010.3)

Nominations for the Awards

Nominations for these awards may be submitted for the following individuals.

1. Outstanding Business Educator at the Elementary/Middle/Junior High School level.
2. Outstanding Business Educator at the High School level.
3. Outstanding Business Educator at the Senior College/Collegiate/University level.
4. Outstanding Business Educator at the Postsecondary level that is less than a four-year institution.

Procedure for Submitting Nominees

1. Nominations may be made by any IBEA member.
2. Nominations must be on the official form and procedures outlined on the form must be followed. (See Appendices A6010.3)
3. Nominations shall be submitted in quadruplicate (one original and three copies).
4. The date for submitting applications for the award will be **May 23, 2011**.

Judging the Award

1. Judging the IBEA Outstanding Business Educator Awards will be accomplished through a committee of three (3) appointed secretly by the IBEA Awards Director. The same committee may be used for the IBEA Distinguished Service Award (6010.2). The Awards Director will serve as director of the committee.
2. The IBEA President will be informed of the Committee's decision.
3. The Awards Director will notify the nominator of the nominee who will receive the IBEA award. The nominator will contact the winners' supervisors to provide support for the winner. The nominator will ensure that the winner is present at the IBEA awards ceremonies.

Criteria for Judging the IBEA Outstanding Business Educator Nominations

1. EDUCATION AND DEGREES (list majors, minors and institutions).
2. TEACHING EXPERIENCE (list years and location of experience).
3. PROFESSIONAL MEMBERSHIPS (list organizations and length of time of memberships).
4. HONORS AND AWARDS RECEIVED (Total of 10 points possible for Items 1 through 4).
5. CONTRIBUTIONS TO BUSINESS EDUCATION through classroom involvement, curriculum development, student organizations, administrative responsibilities, and/or publications. (recommend "published articles") (50 points).

6. PARTICIPATION IN LOCAL, REGIONAL, NATIONAL, AND INTERNATIONAL PROFESSIONAL ASSOCIATIONS. Include offices held, committees served on, and conference activities (10 points for IBEA membership and activities; 20 points for other).
7. INCLUDE A MAXIMUM OF THREE (3) LETTERS OF RECOMMENDATION that document the information included in this nomination. (10 points).
8. Nominees receiving fewer than an average of 75 total points will not be considered for the award.

Awards Presentation

The IBEA Awards Director will present the IBEA Outstanding Educator Awards at the IBEA Annual Conference during a general session or meal function.

Notification of Professional Journals

The Awards Director will write an article announcing the award winners and other pertinent information about them to the *Western News Exchange*, *Business Education Forum*, and other related journals.

A6010.3. OUTSTANDING BUSINESS EDUCATOR

IDAHO BUSINESS EDUCATION ASSOCIATION EDUCATORS

(check one level)

- Elementary/Middle/Junior High School level Postsecondary level
High School level Senior College/Collegiate/University level

PROCEDURES

1. Nominations may be made by any IBEA member. The nominee **must also be a member of IBEA**
2. Nominations must follow the official form and procedures outlined. **No additional material is to be submitted.** Do not put the nomination packet in a folder. Staple the pages in the upper left corner.
3. Submit four (4) copies of the nomination packet, along with a black and white or color photograph to the IBEA Awards Director postmarked no later than **MAY 23, 2011**.
4. The Awards Director will notify the nominator of the nominee who will receive the IBEA award. The nominator will contact the winners' supervisors to provide support for the winner. The nominator will ensure that the winner is present at the IBEA awards ceremonies.

*** If a nominee is not selected for the award the first year of nomination, the papers may be considered the next year. Contact the Awards Director to request that the application be considered again. If editing is required, a new application must be submitted following the guidelines by the deadline date.

ELIGIBILITY

1. The recipient **must be a member** of IBEA.
2. The recipient should **be currently teaching business** at the level for which he/she is being nominated.
3. The recipient's contributions may have been made over an extended period of time, but the major impact must have occurred within three years prior to the nomination.

WHAT TO SUBMIT

1. The cover sheet—**NOMINEE DATA FORM**
2. A maximum of three (3) pages that answer the six (6) criteria areas.
3. A maximum of three (3) letters supporting the nomination.
4. Staple the packet in the upper left corner. Do not put documents in a folder or binder.
5. Mail Nomination packets to:

Ms. Misty Berrett
IBEA Awards Director
c/o South Fremont High School
855 N. Bridge
St. Anthony, ID 83445
(208) 624-3416 ext. 3213 Fax: (208) 624-4898
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